



Region XIV Education Service Center

1850 Highway 351
Abilene, TX 79601-4750
325-675-8600
FAX 325-675-8659

Thursday, December 1st, 2022

**Daniel B. Stephens & Associates, Inc.
ATTN: James Kelsey
6020 Academy Road NE, Suite 100
Albuquerque, NM 87109**

Re: Annual Renewal of NCPA contract #03-06

Dear James:

Region XIV Education Service Center is happy to announce that Daniel B. Stephens & Associates, Inc. has been awarded an annual contract renewal for Environmental Services based on the proposal submitted to Region XIV ESC.

The contract will expire on March 30th, 2024, completing the fifth year of a possible five-year term. If your company is not in agreement, please contact me immediately.

If you have any questions or concerns, feel free to contact me at 325-675-8600.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shane Fields', is written over a light blue horizontal line.

**Shane Fields
Region XIV, Executive Director**